



## PARENT PAYMENTS POLICY

### PARENT PAYMENT ARRANGEMENTS 2022

Dear Parent/Guardian,

Watsonia Primary School is looking forward to another great year of teaching and learning and would like to advise you of Watsonia Primary School's voluntary financial contributions for 2022. Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school this support has allowed us to organise and coordinate the best possible programs outside of the traditional teaching and learning classroom structure. These financial contributions assist us with the purchasing of art, music, digital equipment and physical education equipment and resources. These resources compliment the excellent teaching and learning program provided by our teachers and the school. Other programs which we are able to offer because of your contributions include Drama Program, the Choir and the variety of Welfare Programs like Smiling Minds and Zones of Regulations. We are also able to subsidise our celebration days such as Harmony Day, or Footy Day. All of these programs running alongside the traditional classroom teaching and learning programs are imperative so as to provide an effectively balanced and rigorous overall education for your children.

Yours sincerely,

Paul Johnson  
Principal

Andrew Bluck  
School Council President

Hosein Gharavi  
School Council Treasurer

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
<i>Classroom consumables, materials &amp; equipment</i> <ul style="list-style-type: none"> <li>• Art – paint, crayons, canvas, glitter, coloured paper, glue, card, wool, material, wood, beading</li> <li>• Science – ingredients, books, shared classroom materials</li> <li>• Mathematics – numeracy blocks, calculators, text books, stationary, maths kits</li> <li>• English – book boxes, class sets, novels, readers,</li> <li>• Classroom - pens, pencils, textas, glue sticks, writing, graph and scrap books, highlighters, post-it notes, folders, display books, scissors, rulers</li> <li>• Sports – equipment, ribbons, materials</li> <li>• Music – instruments, books, pens, markers and folders</li> <li>• Library – books, subscriptions</li> </ul>	\$110
<i>Online Subscriptions</i> <ul style="list-style-type: none"> <li>• Compass</li> <li>• Reading Eggs</li> <li>• Mathletics</li> <li>• Wushka</li> <li>• Essential Assessments</li> </ul>	\$30
<i>ICT &amp; STEM –</i> <ul style="list-style-type: none"> <li>• STEM equipment and devices</li> <li>• provision of iPads and devices from the shared classroom sets</li> </ul>	\$10
<i>Student wellbeing programs:</i> <ul style="list-style-type: none"> <li>• Smiling Mind,</li> <li>• Zones of Regulations</li> <li>• Wellbeing Days (Christmas Carols, Harmony Day, Italian Day, Footy Day etc.)</li> </ul>	\$10
<i>Printing and photocopying of worksheets and learning materials</i>	\$5
Headset: New in prep and replaced as required	\$10
<b>Sub Total Amount</b>	<b>\$175</b>
<b>Other Contributions - for non-curriculum items and activities</b>	<b>Amount</b>
<i>School Sports Victoria &amp; BDSA membership</i>	\$10
<i>School grounds mowing, maintenance and repairs</i>	\$15
<b>Sub Total Amount</b>	\$25
<b>Total Amount</b>	<b>\$ 200.00</b>

### Extra-Curricular Items and Activities

Watsonia Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis.

Extra-Curricular Items and Activities	Amount	Purchase (Please tick)
<i>Optional school camp for years 3 - 6</i>	\$TBA	
<i>Optional Interschool Sports, cross country, and athletics</i>	\$TBA	
<i>Other optional incursions and excursions to be scheduled</i>	\$TBA	
<i>Swimming Program</i>	\$TBA	

## Financial Support for Families

Watsonia Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund to eligible Health Care Card holders
- Individual payment plans
- State schools relief

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Sue Fenech Ph: (03) 9435 2917 Email: watsonia.ps@education.vic.gov.au

Your details:		
Student's name:	Curriculum Contributions	Other Contributions
	\$	\$
	\$	\$
	\$	\$
TOTAL	\$	\$

Grand Total

\$

## Payment methods

- Cash placed in an envelope with Students name and clearly labelled
- EFTPOS via the office
- Direct debit from your debit or credit card

I authorise \$\_\_\_\_\_ to be charged to my Visa / MasterCard.

Details as follows:

<b>NAME (as on card)</b>																						
<b>CARD NO:</b>							-						-					-				
<b>SIGNATURE</b>																						
		<b>VISA</b>			<b>MASTERCARD</b>			<b>EXPIRY DATE</b>	____Month____Year													

## Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.

# Education Assistance Directory

## Camps, Sports & Excursions Fund (CSEF)

**What can be provided:** financial assistance for students to attend activities including school camps or trips, swimming and school sport programs, excursions and incursions. \$125 per year for primary or \$225 per year for secondary school students.

**Eligibility:** Families must have a child attending a Victorian Government primary or secondary school and must hold a Centrelink Concession Card.

**How to apply:** Schools only can apply on behalf of families and payments are made directly to the school.

**Contact:** Apply directly through schools.

## State Schools' Relief (SSR)

Families can receive help if they have a child at a Victorian Government school in any year level and are facing serious financial difficulty or exceptional circumstances (health issues, natural disasters etc).

**What can be provided:** school uniforms, school shoes and other essential items.

**Eligibility:** To be eligible to receive the uniform package the student must be a Camps, Sports and Excursion Fund (CSEF) recipient. For students attending Victorian Government Primary or Secondary school in Victoria.

**How to apply:** Schools only can apply on behalf of families for this support.

**Contact:** Apply directly through schools.

## Diamond Valley Community Support (DVCS)

**What can be provided:** Available Nov – Feb DVCS offers Back to School financial assistance up to \$100 per child or \$500 per family (with 5 or more children). Assistance for school fees, books, educational items or activity.

**Eligibility:** Families must live in DVCS ER Boundary and hold a Centrelink Concession Card.

**How to Apply:** Application process with Community Support Worker at DVCS. Drop-in service.

**Contact:** Shop 378a, Level 3 Greensborough Plaza, Greensborough 3088. Phone: (03) 9435 8282

M – F 9.30am – 4.30pm. No appointment necessary.